BEF KIDS COUNT GRANT APPLICATION
Beaverton Education Foundation
2012

The Beaverton Education Foundation BEF Kids Count Grant Program welcomes applications from Beaverton teachers, administrators and program directors for grants ranging from $5,000 to $10,000. **BEF APPLICATION DEADLINE: March 19, 2012. A BEF Intent to File Form must be submitted by February 29, 2012 for your application to be considered.** Contact the BEF office, 503-643-7453 or info@beavertonEDfoundation.org for additional information or assistance with the grant plan template.

To be considered, applications must be for **extended school day** or **extended school year** (summer programs must serve the same students for a minimum of 4 weeks, and a minimum of 45 hours instruction time) programs. Programs must provide tutoring and/or enrichment opportunities for students that enhance student learning. 2012 BEF Kids Count Grants to fund summer 2012 programs and academic year 2012-2013 after-school programs. **Middle Schools** are **not** eligible to apply for BEF Kids Count Grants, as they will be receiving funding through the BEF Middle School Extended Day program.

PLEASE CAREFULLY READ THE FOLLOWING INSTRUCTIONS:

1. Please complete and submit all information requested by these application instructions.
2. Applications must be typed and stapled in upper left corner with **no** binder. Submit **one original** signature copy and **nine** (one-sided) photocopies to: BEF, via interschool mail or to the BEF office, 3800 SW Cedar Hills Blvd., Suite 168, Beaverton, OR 97005 AND e-mail a copy to info@beavertonEDfoundation.org. If it is close to the deadline date, please hand-deliver to the School District Central Office front desk, or to the BEF office, to ensure that it is received on time.
3. Please only include the name of your school and staff names on the first cover page. DO NOT use the name of your school or staff names on the second cover page, or in the body of your application.
4. Please do not include materials that must be returned. We cannot accept supplemental materials, including DVD's because they cannot be copied and mailed to readers.
5. Applications must be received no later than 5:00pm on the published deadline. Only applications submitted on the 2012 BEF Kids Count Grant application form will be accepted.
6. To assist reviewers, define all acronyms used, and avoid educational jargon.
7. Program should be in support of, or in addition to, existing curriculum.
8. Grants are not available for books, computers or equipment except as essential to goals and objectives of the program.
9. Budget **MAY** include compensation to pay teachers and staff consistent with District policy and contracts. Consult the BSD Human Resources Department, Payroll Department and/or Grant Accountant to determine the salary pools. BEF will compensate for student contact time only. BEF will not compensate for planning time (can be listed as an in-kind contribution).

10. BEF is not able to fund busing for After-School Programs. Busing can be funded through other sources and should be noted on the budget form. Contact BSD Transportation Department for current rate.
11. BEF Kids Count Grant recipients are required to report assessment/evaluation results to BEF, and to be available for at least one event to share project and results with others at the request of BEF. BEF must receive reports within 45 days of the completion of the program.
12. Programs must apply annually, and are limited to a maximum of three consecutive years funding.
13. The application should contain completed cover pages (one with school name and contact information and one blind).
14. All named applicants and a Principal/Supervisor **must** sign the application. Please make sure that the signatures have not dropped down onto the "blind" cover page.

BEF KIDS COUNT GRANT COVER PAGE

Applicant(s) name(s):

Contact Person: **Position/Title:** **Phone (wk):**
Phone (hm):

E-Mail Address:

School or Program:

Program Title:

Number of Students Participating: **Grade Level:**

Total Program Cost: $ **Amount Requested from BEF: $**

If funds are awarded by the Beaverton Education Foundation we agree to:

1. Inform the BEF in writing of changes in job assignment affecting this grant.
2. Expend these funds only on items described in the proposed budget to accomplish the objectives described in this application.
3. Submit a report of assessment/evaluation results to the BEF within 45 days of the completion of the program, and to be available for at least one event to share program and results with other Beaverton School District personnel, at mutually agreeable times.
4. Advise BEF of any unexpended grant funds upon completion of the program.

Signatures of all Applicants: **Date:**

Principal/Supervisor Signature: **Date:**
(By signing, I acknowledge my support and approval for this program)

Principal/Supervisor (Please print name):

BEF KIDS COUNT GRANT 2012 APPLICATION COVER PAGE

Program Title (Do not use the name of the school in the title)**:**

Number of Students Participating:

Grade Level:

Total Program Cost:

_____ **New Program**

Amount Requested from BEF:

_____ **Current BEF Funded Program**

ABSTRACT

Describe your program in one paragraph in a clear and concise manner, highlighting its compelling, creative or unique aspects (to be used in BEF publications). Not to exceed 100 words.

Program Needs Statement

Describe the compelling need for your program and why it is important. Describe the students or groups (number, grade level, ELL, TAG, Non-Title 1, etc.) expected to benefit from the program. (Not to exceed 700 words)

Please use this template. We encourage you to use bullet points. As you are completing this form make sure that your learning objectives, activities, and anticipated results are aligned. Does each learning objective connect with planned activities and anticipated results? Will your measurement tools validate anticipated results.

Beaverton Education Foundation

BEF KIDS COUNT GRANT PROGRAM PLAN **PROGRAM TITLE:**

LEARNING OBJECTIVE	ACTIVITY	MEASUREMENTS	ANTICIPATED RESULTS
Grade level targets, School improvement plan or District Goals.	*Activities are well defined actions taken towards achieving the Learning Objective.*	*Measurements are instruments to capture data (pre/post tests, survey, rubrics, etc.).*	*Anticipated results of the activities undertaken.*
Example – To eliminate summer loss of reading skills and increase reading skills.	**Example –** Each student will receive individual and intentional instruction within a group of 4-5 students with a teacher for 30 minutes.	**Example –** Pre and post DRA (Developmental Reading Assessment).	**Example –** Each student will make growth in reading skills and/or DRA.

Program Description

Describe the organization and management of your proposed program. Include a clear and concise explanation of what will take place, timetable of implementation and an assignment of responsibilities. Include a sample daily schedule. **Programs previously funded by BEF must include results to date from the program funded by BEF Kids Count Grant 2010 and/or 2011.**

Financial Plan

Provide both a line item summary of your budget in the form shown below, and a detailed explanation for each line (Budget Detail below summary form). Detail all funding and in-kind resources from other sources that will support the program. Other sources of funds or resources are not required, but will strengthen the proposal. **BEF will compensate for student contact time only. BEF will NOT compensate for planning time.**

Category	Amount Requested from BEF	Other Support		Program Total (Total each row)
1. Personnel	_____	_____ Amount	_____ Source	_____
Certified – Salary Pool =$_____ (Please consult BSD Human Resources, Payroll and Classified – Salary Pool = $_____ Grant Accountant for estimates) *				
2. Materials	_____	_____		_____
3. Travel	_____	_____		_____
(Field Trip busing # hrs ___ @ $ /hr =$_____)		(Extended Day #of hrs ___ @ $ /hr =$_____)		
4. Other	_____	_____		_____
Total	_____ (total of column)	_____ (total of column)		_____ (total of column)

BUDGET DETAILS: Please explain in detail how totals for lines 1-4 above were derived. Use additional pages if necessary.

1. Personnel (certified teachers, classified staff, speakers, consultants, etc.). Include your calculation formula and enter total above.
   Example: 4 classified x 4 hr/day x 12 days = 192 total hours
   1 certified x 4 hr/day x 12 days = 48 total hours
2. Materials (equipment, books, supplies, etc.).
3. Travel (field trips, student transportation)
4. Other

* ***Taxes and benefits will be deducted from salary.***